
CAFX Website Privacy Statement

Corporate Alliance NZ Limited (FSP1002179) complies with the Privacy Act 2020.

We are committed to your privacy

This document sets out how we collect, hold, use and share your personal information. This does not limit or exclude any of your rights under the New Zealand Privacy Act 2020.

If you provide us with personal information through this website, we will protect your information as set out below.

We may amend this privacy statement from time to time.

Collection of your Information

We may collect personal information about you when you provide information to us directly, and when you obtain services from us. We may also collect personal information about you from third parties when authorised by you, and from public sources.

The type of personal information we may collect may include:

- your contact details: name, address, phone number, email
- documents that confirm your identity: your driver's licence, passport etc.
- other information relevant to the service we will provide to you

Use of Your Information

We only collect and use personal information from you to be able to provide you with the products and services you have requested from us. We may provide you with information on our other services from time to time. We do not sell our client information or share it with third parties without your permission.

Retention and Security

We will not hold your personal information for longer than is required for the purpose(s) for which it was collected (subject to any obligations at law to hold the information for longer periods).

We have cyber security safeguards in place to protect the information and we will take all reasonable steps to ensure that information will not be disclosed to any unauthorised person or organisation. Our security measures include:

- All data is held securely in the cloud using measure such as subnet, IP whitelist, credential check etc.
- Anti-virus software
- Daily back up processes daily
- Other security measures such as quarterly retrospective for potential security risks and security improvements

Destruction of Your Personal Information

Your personal information held in a safe and secure way and disposed of securely when it is no longer needed or required to be held.

All personal information is held in a private database with strong password and private network group (so no public

access) double protection which is only accessible through our system (named CAPAY) and all data access through the CAPAY system needs credential verification too. And the system will block all non-human login to provide extra protection.

When it is no longer needed, the data will be held only for compliance requirement and no one else could access that other than compliance team.

Where is information hosted?

Our website and customer relationship management systems are hosted in **New Zealand**. We use BOX (a cloud content management system), CAPAY.APP hosted by Amazon Web Services, and Salesforce which are hosted in the USA and are compliant with the General Data Protection Regulations (GDPR).

When we share your data with a third party, we have contracts in place with them which requires them to have in place the technical and organisational measures necessary to protect your personal data, however many such providers are subject to different privacy laws and controls to New Zealand and hence we cannot provide absolute surety that those providers will not comply with their obligations to us, and divulge your personal data.

Your right of access and to correction

We will take all reasonable steps to ensure that personal information held by us is accurate and up-to-date. You are entitled to obtain from us confirmation as to whether or not we hold personal information about you and you are entitled to reasonable access to this information, and to ask for it to be corrected if you think it is wrong.

If you'd like to ask for a copy of your information and have it corrected, or would like to be removed from any of our subscription lists at any time, then please contact us at Corporate Alliance NZ Limited.

Internet use

While we take reasonable steps to maintain secure internet connections, any information you provide over the internet is provided at your own risk.

Our website may, from time to time, contain links to and from other websites. Please note that those websites will have their own privacy policies and that we do not accept any responsibility for the actions of those websites.

Our website uses cookies for functional purposes but these do not record your personal data.

Privacy Officer

If you have any questions or concerns about your personal information, you are welcome to contact our Privacy Officer at compliance@cafx.com.
